

 QUALITY MATTERS	SHIPS CLASSIFICATION MALAYSIA SCM CIRCULAR TO SHIPOWNERS, SHIPYARDS, MASTERS, AGENTS AND RELEVANT INTEREST PARTIES		  <small>MS ISO 9001 REG. NO. AR2998</small>
	Issue No	05/2015	Issue Date
TITLE	CONCENTRATED INSPECTION CAMPAIGN (CIC) ON CREW FAMILIARIZATION FOR ENCLOSED SPACE ENTRY		

To All Owners, Managers, Ship Builder and Designer of Malaysian Vessels,

1. A concentrated inspection campaign (CIC) on Crew Familiarization for Enclosed Space Entry will be initiated by the Maritime Administration of the Paris & Tokyo MoU and will be held for a period of three months which will start on 1 September 2015 and end on 30 November 2015
2. The purpose of this CIC is to get a detailed insight of the compliance with the relevant Conventions/Regulations as applicable.
3. During the campaign period, the authorities will inspect within the resources available, as many ships as possible in conjunction with routine port State control inspections.
4. Port State Control Officers (PSCOs) will use a set of questionnaire (Annex 1) which covered the training of crew members responsible for testing the atmosphere in enclosed spaces, familiarization with the relevant equipment, identify and understand the hazards associated with the entry into enclosed space.
5. All owners, managers, ship's master and chief engineers are advised to ensure that:
 - a) Necessary training of crew members responsible for testing the atmosphere in enclosed spaces and their familiarization with the relevant equipment is carried out;
 - b) Crew members should be made aware so that they can identify and understand the hazards associated with the entry into enclosed space;
 - c) The equipment should be kept calibrated with valid calibration status and should be checked for its calibration as required by manufacturer's instructions prior to use;
 - d) Necessary calibration gas required for calibration check should be available on board;
 - e) Records of above and that procedure required to be followed as per the SMS to be retained and maintained; and
 - f) Ships SMS documentation should detail all the above requirements.
6. Deficiencies found during the inspection will be recorded by the PSCOs and actions may vary from recording a deficiency and instructing the master to rectify it within a certain period to detaining the ship until serious deficiencies have been rectified.
7. The results of the campaign will be analyzed and findings will be presented to the committee for submission to the International Maritime Organization.

For further information you may contact:

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CIC on Crew Familiarization for Enclosed Space Entry

This CIC applies to all ships

Inspection Authority:			
Ship Name:		IMO Number:	
Date of Inspection		Inspection Port:	

No.	Item	Yes	No	N/A
Q.1 Note 1	Are there measures in place to test the atmosphere of an enclosed space to confirm it is safe to enter?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.2 Note 1	Are crew members responsible for testing the atmosphere in enclosed spaces trained in the use of the equipment referred to in Question 1?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

No.	Item	Yes	No	N/A
Q.3 *	Are the crew members familiar with the arrangements of the ship, as well as the location and operation of any on-board safety systems or appliances that they may be called upon to use for enclosed space entry?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.4 *	Are crew members responsible for enclosed space emergency duties, familiar with those duties?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.5 *	Is the training manual available on board and its contents complete and customized to the ship?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.6 *	Is there evidence on board that enclosed space entry and rescue drills are conducted in accordance with SOLAS Chapter III, Regulation 19?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.7 *	Have the ship's crew participated in an enclosed space entry and rescue drill on board the ship at least once every two months in accordance with SOLAS Chapter III, Regulation 19.3.3?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.8 *	Are crew members responsible for enclosed space entry aware of the associated risks?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.9 *	During the CIC, the PSCO is to observe an enclosed space entry and rescue drill. Did the drill comply with the requirements of SOLAS Chapter III, Regulation 19.3.6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q.10	Is the ship detained as a result of a "NO" answer to any of the questions?	<input type="checkbox"/>	<input type="checkbox"/>	

Note 1 For PMoU, questions 1 & 2 are for information purposes only.

Note 2 Each question should be answered and only one box ticked for that question.

Note 3 Questions with an asterisk indicate Code 30 may be issued.

The CIC on Crew Familiarization for Enclosed Space Entry was conducted during the period September – November 2015.